



## Late Enrollment Form

<b>First Name:</b>		<b>Last Name:</b>	
Course Enrollment Request:			
Requested Start Date:			
Course Start Date:			

### Student Acknowledgement

I, the undersigned acknowledge that:

1. I am enrolling in this course after the beginning of the course and as such I understand that it is my sole responsibility to collect and make up any missed course material.
2. I understand that I will be held to the same requirements of all students in the class which includes lectures, or practical content that I may have missed.

\_\_\_\_\_  
*Signature of Student*

\_\_\_\_\_  
*Date*

### Instructor Permission

I, (Name of Instructor) \_\_\_\_\_ give (Name of Student) \_\_\_\_\_

permission to enroll late in (Name of Course) \_\_\_\_\_

\_\_\_\_\_  
*Signature of Instructor*

\_\_\_\_\_  
*Date*

### OCTCM Use Only:

<b>Date Received:</b> (yyyy/mm/dd)	<b>Staff Signature:</b>
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